

THE PREMIER SCHOOL PHOTOGRAPHY COMPANY

**CA
DY**

Administrators Preparation Kit For Graduation



Servicing Schools & Families Nationwide



Graduation for Class of 2027

Hello, friend!

Planning graduation isn't easy, but Cady understands how much coordination it takes. That's why our team is here to support you every step of the way.

This guide was created to give you a clear, simple overview of our graduation photography process and what you can expect when partnering with Cady. Inside, you'll find how our team prepares, captures, and delivers a complete, seamless experience for every graduate.

Our goal is simple: to document each student's milestone with professionalism, efficiency, and care—so you can stay focused on running a successful ceremony.

We're excited to partner with you to make graduation a smooth and memorable experience for your school.



Congratulations on another year!

Samantha Berry
Director of School
Experience

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Administrators, It's Go Time!

Preparing for graduation photography starts with clear communication and early planning. The more informed your school community is, the smoother the experience will be for everyone.

Use the provided resources to share what families can expect, help students feel prepared, and ensure everything runs seamlessly on graduation day.

Pro Tip: Provide all ceremony expectations and important nuances ahead of time in the Graduation Intake Form. The more we know in the early planning stages, the better equipped we are to ensure a flawless event.

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What to Expect Flyer

Asset & Instructions

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Graduation

WHAT TO EXPECT

Before the Ceremony

- **Scheduling** - Your School Experience Representative will confirm your event details
- **Graduation Form Request** - We work together with your school to fill out this form and ensure accuracy for your rehearsal, ceremony, special image requests, accessibility, parking, and a venue guide
- **Graduating Senior List** - We require a list of seniors in the order of their graduation walk to help us accurately match names to photos
- **Special Requests** - For indoor ceremonies, we can provide a green screen for seniors to be photographed with their diplomas
- **Photographers** - Will arrive 2 hours early and begin setup

During the Ceremony

- **Poses** - 3-6 photographers will support your event, with poses ranging from handshake, diploma, formal, candid, and family photos
- **Reader Cards** - If your school provides reader cards, we ask that they be in the correct order and handed to the photography lead after the ceremony for quick processing
- **Last Minute Changes** - Our photographers can pivot quickly with any changes involving the run of ceremony

After the Ceremony

- **View & Order Images** - We will send a link with your ceremony images to parents and guardians shortly after the ceremony

Contact your **School Experience Representative** if you have questions

The **What to Expect** document provides helpful information regarding the process that occurs before, during, and after your graduation event. If you have questions, please contact your School Experience Representative.

Posing & Examples Flyer

Asset & Instructions

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Graduate Pose

Graduation Poses And Examples

At your commencement ceremony, a team of 3–6 discreet CADY photographers will be positioned at designated points to capture a variety of key moments for each graduate. Below are examples of the types of poses that may be photographed.

Graduate Formal



Graduate Stage



Public Relations (Candid)



Family



The Graduation Pose Guide shows the key photos we capture of each graduate during your ceremony. Our team of 3–6 professional photographers is positioned throughout the venue to capture every moment seamlessly.



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